**REYNOLDSTON COMMUNITY COUNCIL ANNUAL MEETING**

**THE MINUTES OF THE LAST MEETING** of the Council held in the Minor Hall on Tuesday 15th May 2018.

This meeting was postponed from Tuesday 8th May due to the unavailability of the Chair and Deputy Chair, unfortunately this week the Chair was called away urgently at the last minute and the Deputy was unavailable and not able to be contacted. It was decided to continue with the meeting as far as was possible.

1. **PRESENT:** Cllrs. Paul Lloyd-Davies, Jennie Clements, Deb Vine, Sue Ashelby, the Independent Auditor Alan Bryant and the Clerk Andrew Berry. Apologies for absence from the previous cancelled meeting had been given by Cllr. Mahoney the deputy chair.

There were two members of the public present.

Cllr. Paul Lloyd-Davies was elected chair for this meeting only. Items 2 to 9 were postponed until the next meeting due to the absence of some members.

1. **ELECTION OF CHAIR:** This was unanimously postponed until the current chair and deputy were present
2. **ELECTION OF VICE-CHAIR:** As above.
3. **ELECTION OF CLERK:** As above
4. **ELECTION OF RESPONSIBLE FINANCIAL OFFICER:** Ditto
5. **APPOINTMENT OF INTERNAL AUDITOR:** Ditto
6. **ELECTION OF TWO COUNCILLORS TO CONSIDER PLANNING APPLICATIONS:** Ditto
7. **ELECTION OF ONE COUNCILLOR AS A DELEGATE TO ONE VOICE WALES MEETINGS:** Ditto
8. **ELECTION OF ONE COUNCILLOR AS A REPRESENTATIVE TO THE VILLAGE HALL MANAGEMENT COMMITTEE:** Ditto
9. **TO RECEIVE DISCLOSURES OF PERSONAL INTEREST FROM MEMBERS:** It was decided that these would be made as they arose during the meeting.
10. **TO APPROVE THE MINUTES OF THE LAST MEETING:** These were approved and signed by the chairperson of the meeting Cllr. Paul Lloyd-Davies.
11. **QUESTIONS FROM MEMBERS OF THE PUBLIC:** There was a question concerning how to access and object to the planning applications to The Fairy Hill development. Cllr.Clements replied as to how to object via the Swansea Council website. The member of the public was informed that the Community Council had already objected (unanimously) by letter for a number of reasons.
12. **MATTERS ARISING:** Cllr. Vine outlined the meeting concerning the erosion of the bunds and verges of the Higher Green opposite the King Arthur Hotel. It was agreed that detailed plans would be drawn up. There is an issue regarding the storage of aggregate. When the detailed plans and funding have been agreed there needs to be an application (unless it is used straight away) for a storage licence from Natural Resources Wales. Cllr. Ashelby said that it seemed that people were avoiding parking on the verge as it looked rather unsafe. Cllr. Vine said that it was rather bad for the village’s image due to the unsightly nature. Drainage is the real problem. Cllr. Ashelby asked whether anything was being done about the blocked culvert on the Higher Green? Cllr. Vine thought that it had been cleared. The Scheme to improve the verge and bunding on the Higher Green is awaiting detailed plans and agreement. Mike Scott had kindly volunteered to chase these up. The Clerk will write to ask if the plans can be hurried along.

The Clerk circulated a letter from Swansea Council in response to a letter written on behalf of the Community Council regarding disability access in Applegrove.

The Clerk was asked to respond to the letter stressing the following points. There have been two recent purchases of houses and in neither case have the solicitors pointed out that the Council do not own the pavements. Another person has extended their access across the footpath and paid the Council to do it. Reynoldston Community Council would therefore wish to know exactly who owns the footpath, and if not is there a reason why it hadn’t been adopted?

1. **ANNUAL RETURN FOR THE YEAR ENDING 31ST MARCH 2018:** The meeting agreed that that the current chair Cllr. Hughes should sign the audit forms as soon as practically possible.

At this point the Independent Auditor Mr. Alan Bryant gave his report to the meeting.

He was pleased that the budgets were all there and had been approved. The financial situation was now recorded each meeting. Vested interests were declared each meeting and those involved took no part in discussions. Members interests were updated.

There was a need to address website ownership as the Community Council paid for the site. He suggested that for Appendix 4, 2a of the governance statement that this was checked again and overseen by Cllr. Mahoney (who was absent from the meeting)

The Clerk had still to check the exact meaning of Section 137. It is vital that the chairman reads carefully and scrutinises all the paperwork.

The Committee should formally agree the list of fixed assets each year.

1. **REVIEW OF THE CLERK’S REMUNERATION**

It was suggested that Cllr. Mahoney would investigate this as the Clerk should not take part in this discussion.

The Clerk then pointed out that remuneration tables were available from NALC and from SLCC.

1. **GRANTS**

It was suggested by the Clerk that the application for a grant from the PWLB for improvements to the Village Hall be discussed in detail at the next meeting in July for approval by the Council.

1. **GPDR**

The Council welcomed the recent decision in Parliament that Community Councils did not need to appoint a GPDR employee. The Clerk said that all information held by the Council was kept securely in his house. All information held by the Council is open to the public and the Council has purchased a new laptop for sole use by the Clerk for Council business only. The Council website is not interactive and no personal information is held on it.

1. **VILLAGE GREENS AND HIGHWAYS**

This had been previously discussed under Matters Arising.

Cllr. Vine had received a number of complaints about the recent resurfacing of the roads around the village. Cllr. Lloyd-Davies said that there was a problem concerning flooding at the crossroads.

1. **PLANNING APPLICATIONS**

Cllr. Mahoney had sent a letter to Swansea Council objecting to the planning application for Fairy Hill with the consent of all members of the Council.

1. **FINANCIAL SITUATION AND BILLS FOR PAYMENT**

The Clerk outlined these and the bills for payment were approved (see appendix)

Cllr. Lloyd-Davies stated that he had been co-opted on to the Council on the understanding that it would be for a short period of time only as there was a shortage of members and he has knowledge and experience of past events and decisions. He stated his intention of stepping down before the end of the year.

**21. DATE OF NEXT MEETING**

Tuesday 2nd July 2018 at 7.30 pm in The Minor Hall.